

## **VALIDATION OF TRAINING OF RADIOLOGISTS AND RADIATION ONCOLOGISTS IN IRELAND**

It is clear that there is an urgent need for formal documentation in relation to this process, which is becoming increasingly complex and time consuming for the Faculty of Radiologists. It is a basic principle that all training is certified by the Validation Committee, which undertakes to respond to applications on the basis of a monthly meeting of the Validation Committee. The most common reason for delay in your application is failure to provide accurate and up-to-date information with incomplete date correlation. Please read the enclosed notes carefully. The Faculty will respond in a timely fashion to your request but is not in a position to respond to requests giving a very tight deadline.

There are five possible scenarios.

### **1. For EU citizens who have trained in Radiology or Radiation Oncology in Ireland:**

The Faculty of Radiologists does not issue a Certificate to indicate that applicants have completed their specialist training in Radiology **or Radiation Oncology**, this is the current situation, which is being reviewed but is the situation as stands at present. If the applicant is seeking entry to the Register of Medical Specialists kept by the Medical Council in Ireland, the applicant should apply directly to the Medical Council who then seeks the Faculty's advice in reaching a decision in this regard. In this circumstance all of the documentation which you supply should be forwarded to the Medical Council. They will then contact the Faculty who will make a response in due course. In order to expedite the process, it is critical that you supply accurate dates including the day, month and year which indicate the exact period for which the applicant has been trained. Start and end dates must be supplied. This should be included as part of the applicant's full curriculum vitae, and the exact date of passing and conferring of examinations should be supplied. In addition the applicant must supply a confirmation letter from the local training co-ordinator within the training hospital to confirm the exact dates of commencement and completion of the specified training.

If an Irish citizen who has trained in Radiology **or Radiation Oncology** in Ireland is applying to an overseas agency for reciprocal recognition of training, the above comments also apply both in relation to the applicant's indication of the training dates and also of the local training co-ordinators letter.

2. **If you have trained in Radiology or in Radiation Oncology in Ireland but are not an EU citizen:**

As indicated in Item 1 above, the Faculty does not issue a formal Certificate to indicate that the doctor has completed his/her specialist training. In these circumstances, the Faculty merely acknowledges to either the Medical Council in Ireland or alternatively to an overseas certifying agency that the trainee has completed satisfactory training periods.

The same comments apply as in Section 1, both in terms of the applicant's CV and also in relation to the local training co-ordinators letter of confirmation. The applicant must also supply the contact name, address, telephone number and e-mail address of the appropriate certifying agency to whom all documentation from the Faculty will be sent. Such documentation will not be sent to the applicant directly.

If you are claiming credit for training in the Kuwait programme, you must supply a letter of certification from the Head of Training in your hospital in Kuwait, specifying the exact start and commencement dates for the time period which you are claiming.

3. **If you are an EU citizen and have trained in an EU country other than Ireland:**

Please refer to Section 1. In addition you must also provide the following:

- a. In respect of the accredited training documented, we require full details of the curriculum followed by the applicant while training. This should be in the form of a letter from your training body attaching the curriculum and confirming that you have followed this during your training. This should cover all periods of the accredited training. We also require confirmation from your training supervisors of formal assessments during the training with evidence of success at each stage and confirmation of this also from the relevant national training institution. This should include the day, month and year of starting and completing all periods for which training was carried out.
- b. We require three training references with details of your performance during training with details of the subjects you are required to study.
- c. If you are working as a Consultant we require two references from professional colleagues.
- d. You should supply certified details of completion of requirements for continuing medical education (courses attended, lectures given, clinical radiological meetings organised etc.).

- e. The following information is required in respect of posts which were not formally accredited as part of SPR training:

Details of the post including job description, details of the work undertaken, evidence of the nature of clinical conditions dealt with, details of any teaching responsibilities, audits, research and annual assessments or appraisals by the employer, validated log books showing the procedures undertaken, references from supervisors and peers and a report from the Head of Department commenting on the standard of care provided by the applicant along with their interpersonal skills and in particular validating the above information. Approved experience in non-training posts should not constitute more than 15% of the training programme.

The Faculty of Radiologists will levy an additional fee for this service.

4. **If you are neither an EU citizen nor have trained in Radiology or Radiation Oncology in Ireland:**

Any application made by a candidate in this regard must be made through the Medical Council. In all situations in this regard, the Medical Council will seek the Faculty's advice in respect of applicants for entry to the Medical Specialist Register. In order to assess such applications once they are passed from the Medical Council to the Faculty for such advice, the following documentation must be supplied (all documents sent to us in support of your application must be original documents or certified as original either by a Notary Public or a Justice of the Peace):

- a. Proficiency in medical English. A British IELTS Certificate with a score of at least 7 in each of the four bands is required.
- b. In respect of the accredited training documented, we require full details of the curriculum followed by the applicant while training. This should be in the form of a letter from your training body attaching the curriculum and confirming that you have followed this during your training. This should cover all periods of the accredited training. We also require confirmation from your training supervisors of formal assessments during the training with evidence of success at each stage and confirmation of this also from the relevant national training institution. This should include the day, month and year of starting and completing all periods for which training was carried out.
- c. We require three training references with details of your performance during training with details of the subjects you are required to study.
- d. If you are working as a Consultant we require two references from professional colleagues.

- e. You should supply certified details of completion of requirements for continuing medical education (courses attended, lectures given, clinical radiological meetings organised etc.).
- f. The following information is required in respect of posts which were not formally accredited as part of SPR training:

Details of the post including job description, details of the work undertaken, evidence of the nature of clinical conditions dealt with, details of any teaching responsibilities, audits, research and annual assessments or appraisals by the employer, validated log books showing the procedures undertaken, references from supervisors and peers and a report from the Head of Department commenting on the standard of care provided by the applicant along with their interpersonal skills and in particular validating the above information.

Approved experience in non-training posts should not constitute more than 15% of the training programme.

The Faculty of Radiologists will levy an additional fee for this service.

5. **If you have trained in Radiology or Radiation Oncology in Ireland and are requesting that the Faculty certify your training to an overseas agency please note you must supply the following:**

- a. A full CV
- b. This should include dates (specific day, month and year) of starting and completing training.
- c. A letter from your local training co-ordinator confirming b. above with specific dates.
- d. A letter from the overseas agency requesting the information, this should include a specific named person in the organization to whom Faculty should address the letter.

Please note the Faculty is not in a position to certify training to third parties (e.g. locum agencies).